Impact Charter School West
Board of Trustees Meeting
November 5, 2026
6:00 PM
5600 Chester Avenue
Philadelphia, PA 19143

AGENDA

Section I: Call to Order

Opening Colloquy

This Board of Trustees meeting of Impact Charter School West is hereby called to Order. The time is _____ PM. My name is Gloria Shabazz. I am the President of the Board of Trustees, and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of Impact Charter School West that was properly advertised pursuant to the Pennsylvania Sunshine Act.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present	**By Invitation: Non-Board Members**
Gloria Shabazz – President and Treasurer ("GS") Dyana Reid – Vice President ("DR") Jahlee Hatchett, Esq. – Secretary ("JH") Ceciley Bradford ("CB") Voffee Jabateh ("VJ") Khadiya Blanks ("KB")	Dana Twyman-Massaquoi – CEO Jesse Bean – Vertex Education Nicolas Bednarek, Esq.
Board Members Absent	

B. Executive Session Disclosure

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees will meet in Executive Session during this meeting to discuss confidential legal and personnel matters.

C. Approval of Agenda

Motion _____	**R261105.01 Approval of the Agenda**
Second _____	RESOLVED, that the Board of Trustees of Impact Charter School West hereby approves the **November 05, 2026** Agenda.
Vote:	

[ ] Pass
[ ] Fail

D. Approval of Minutes

Motion _____
Second _____
Vote:

[ ] Pass
[ ] Fail

R261105.02 Approval of the October 1, 2026 Board Minutes

RESOLVED, that the Board of Trustees of Impact Charter School West hereby approves the Minutes of the **October 1, 2026** Board of Trustees of Impact Charter School West meeting.

Notes of Discussion / Advance Regulatory or Financial Comment

Who	What

Motion _____
Second _____
Vote:

[ ] Pass
[ ] Fail

R261105.03 Approval of the October 19, 2026 Board Minutes

RESOLVED, that the Board of Trustees of Impact Charter School West hereby approves the Minutes of the **October 19, 2026** Board of Trustees of Impact Charter School West meeting.

Notes of Discussion / Advance Regulatory or Financial Comment

Who	What

E. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is _____. I serve as General Counsel to the Impact Charter School - West Board of Trustees. Will you please state your name for our records? You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed. This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Who	What

Section II: New Business

A. Report of CEO

B. Finance

Motion _____
Second _____

R261105.04 Acceptance of the Financial Report of the Business Controller

RESOLVED, that the Board of Trustees of Impact Charter School West hereby reviews and accepts the Financial Reports of the Business Controller for **September**

Vote:

[ ] Pass
[ ] Fail

2026 and hereby incorporates into these minutes by reference the financial statements and the documents presented by the Business Controller to the Board; and

FURTHER RESOLVED, the Board of Trustees of Impact Charter School West ratifies disbursements for September 2026 in the amount of $_____, as presented by the Business Controller.

Notes of Discussion / Advance Regulatory or Financial Comment

Who	What

C. Board Governance

Motion _____

Second _____

Vote:

[ ] Pass
[ ] Fail

R261105.05 Resignation of Khadiya Blanks, Trustee

RESOLVED, that in accordance with its Bylaws, the Board of Trustees of Impact Charter School West hereby accepts the resignation of Khadiya Blanks, effective November 5, 2026.

Notes of Discussion / Advance Regulatory or Financial Comment

Who	What

Motion _____

Second _____

Vote:

[ ] Pass
[ ] Fail

R261105.06 Re-election of Jahlee Hatchett, Trustee

RESOLVED, that in accordance with its Bylaws, the Board of Trustees of Impact Charter School West hereby re-elects Jahlee Hatchett to a three-year term of office as a member of the Board of Trustees.

BY ROLL CALL:
Gloria Shabazz
Dyana Reid
Ceciley Bradford
Jahlee Hatchett
Voffee Jabateh

Notes of Discussion / Advance Regulatory or Financial Comment

Who	What

Motion _____

Second _____

Vote:

R261105.07 Reaffirmation of Board Officers

RESOLVED, that in accordance with its Bylaws, the Board of Trustees of Impact Charter School West hereby reaffirms the following officers:

Gloria Shabazz – President and Treasurer
Dyana Reid – Vice President

[ ] Pass
[ ] Fail

Jahlee Hatchett, Esq. – Secretary

Notes of Discussion / Advance Regulatory or Financial Comment

Who	What

D. Contracts

Motion

Second

Vote:

[ ] Pass
[ ] Fail

R261105.08 Contracts

RESOLVED, that the Board of Trustees of Impact Charter School West has reviewed, and hereby approves and/or ratifies, the contracts listed in the table below.

FURTHER RESOLVED, that the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for any services described below and that, where more than one vendor is listed in the table below for a contract for a service or material, the CEO, in conjunction with General Counsel, is hereby authorized to decide which vendor will be contracted with and negotiate and execute said contract. All quotes and contracts are subject to a final legal review.

Contractor/Vendor	Amount	Notes
EPS Operations, LLC	$14,495.73	Materials Purchase: PSSA practice books and materials.
Zen Educate	Varied Rates – See Rate Schedule	Software/Services Contract: Temp Staffing agency and portal access.
JP Mascaro & Sons	$2,291 per month	Services Contract: Trash Removal Services.
A.M.C. Construction	Varied Rates depending on snowfall amount – See quote	Services Contract: Snow Removal Services

Notes of Discussion / Advance Regulatory or Financial Comment

Who	What

E. ICSW Policies

Motion

Second

Vote:

[ ] Pass
[ ] Fail

R261105.09 ICSW Student Code of Conduct

RESOLVED, that the Board of Trustees of Impact Charter School West hereby approves the ICSW Student Code of Conduct, as revised and presented.

Notes of Discussion / Advance Regulatory or Financial Comment

Who	What

F. Human Resources

Motion _____

Second _____

Vote:

[ ] Pass
[ ] Fail

R261105.10 Human Resources Changes

RESOLVED, that the Board of Trustees of Impact Charter School West hereby approves the Human Resources changes, as presented.

NEW HIRES		
Name	**Title**	**Effective Date**
Ryan Jones	Lead Teacher, ELA 7th Grade	9/28/26
Kendra Mickens	Social Worker	10/23/26
Nicole Delaine	Lead Teacher	10/05/26

RESIGNATIONS AND TERMINATIONS		
Name	**Title**	**Effective Date**
Earnest Patrick	Principal (Upper School)	9/29/26
Lawrence Taylor	Non-Teaching Assistant	11/05/26

Notes of Discussion / Advance Regulatory or Financial Comment

Who	What

G. APS Placement

Motion

Second

Vote:

[ ] Pass
[ ] Fail

R261105.11 Approved Private School Placement – NC

RESOLVED, that the Board of Trustees of Impact Charter School West hereby approves of the Approved Private School Placement for Student NC, as presented in Executive Session.

Notes of Discussion / Advance Regulatory or Financial Comment

Who	What

Committee Reports

1. Finance
2. Facilities
3. Community Relations
4. Human Resources

Section III: Discussion and Announcements

- **Next Board Meeting: December 3, 2026**

ADJOURNMENT

Motion

_____

Second

_____

Vote:
[ ] Pass
[ ] Fail