



Non-Teaching Assistant (NTA) Independence Charter School West (ICS West)

Our Beliefs

- ICS West exists to equip and empower global citizens, so that our communities are united. Our students are becoming the leaders who will bring a divided world back together, and as a team, it is our responsibility to give them everything they need to do so.
- We believe that every student, with no exception, can achieve at their highest level, and our Big Goal reflects this - our students who are below grade level will make more than one year of growth every school year until they are at or above grade level in all subjects. Right now, many of our students are not at this level. Supporting them in getting there is the focus of everything we do as a team.
- We believe deeply in being an open enrollment, neighborhood public school, with the responsibility to meet the needs of every student who enrolls, with no exception. Special education students currently make up 27% of our student population.
- Finally, we believe that being a cohesive team is the way to realize our vision. Building trust with each other enables us to honor the unique perspectives that every team member brings, talk candidly about these perspectives as we commit to decisions, and hold each other accountable for the results our students deserve.

Fast Facts

- ICS West was founded in 2016.
- The school is located at 5600 Chester Avenue in the Kingsessing neighborhood of Southwest Philadelphia.
- We serve approximately 850 students in grades K-8 in the 22-23 school year, and we will grow to our full enrollment of 900 students in the 2023-24 school year.
- All of our students are taught Spanish starting in Kindergarten.



Your Role

- Support our students and teachers during student arrival and dismissal, breakfast, lunch, recess, bathroom breaks, and hallway transitions.
- Provide additional support in a classroom or classrooms as determined by our Deans and Student Support Specialists.
- Serve breakfast and lunch in the cafeteria or classroom.
- Light lifting and walking up and down stairs required to deliver breakfast and lunch to classrooms.
- Maintain cleanliness in the cafeteria, including sweeping and mopping floors, arranging tables, trash disposal, wiping tables and counters.
- Actively monitor and provide direction to students during breakfast and lunch.
- Support with composting.
- Performs other related duties as assigned.

Salary, Schedule and Benefits

- This is a part-time, 10-month position.
- The work day will include 4-6 hours per day between the hours of 9:00am-4:30pm, with a 30-minute unpaid lunch break.
- Compensation is \$15 per hour.

Application Details

- Requires at least a high school diploma.
- Send your resume and a cover letter to icswesthiring@icswest.org, and we will be in touch shortly with next steps.