**Independence Charter School - West**

**Board of Trustees Meeting**

**December 1, 2022**

**6:00 PM**

**5600 Chester Avenue**

**Philadelphia, PA 19143**

**AGENDA**

Section I: Call to Order

Opening Colloquy:

This Board of Trustees meeting of Independence Charter School - West is hereby called to Order. The time is \_\_\_\_\_\_ PM. My name is Gloria Shabazz. I am the President of the Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of Independence Charter School – West that was properly advertised pursuant to the Pennsylvania Sunshine Act.

At this time, I will ask that Roll Call be taken.

1. Roll Call by David Hussey, Esq.:

Gloria Shabazz –President and Treasurer ("GS")

Pedro Rodriguez ("PR")

Dyana Reid – Vice President and Secretary ("DR")

Anthony Yoder (“AY”)

Ceciley Bradford (“CB”)

Sherri Wallace (“SW”)

Jahlee Hatchett, Esq. (“JH”)

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| Board Members Present: | By Invitation: Non-Board Members:  Dr. Kerri McGinley-Kistler — CEO  Dana Twyman-Massaquoi — Principal  David Hussey, Esq.  Michael Danyo — Santilli & Thomson  William Ramsey — Staff Representative |
| Board Members Absent: |  |

B. Approval of Agenda

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| Motion  Second  Vote:  [ ] pass  [ ] fail | R22120101 Approval of the Agenda  RESOLVED, that the Board of Trustees of Independence Charter School – West hereby approves the **December 1, 2022** Agenda. |

C. Approval of Minutes

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| Motion  Second  Vote:  [ ] pass  [ ] fail | R22120102 Approval of the November 3, 2022 Board Minutes  RESOLVED, that the Board of Trustees of Independence Charter School – West hereby approves of the Minutes of the **November 3, 2022** Board of Trustees of Independence Charter School – West meeting.  Notes of Discussion / Advance Regulatory and Financial Comment:   |  |  | | --- | --- | | Who | What | |  |  | |
|  |  |

D. Community Comment

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Hussey. I serve as General Counsel to the Independence Charter School - West Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

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| --- | --- |
| ***Who*** | ***What*** |
|  |  |

E. Executive Session Disclosure

*I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

Section II: New Business

1. CEO Report
2. Finance

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| Motion  Second  Vote:  [ ] pass  [ ] fail | R22120103 Acceptance of the Financial Report of the Business Controller  RESOLVED, that the Board of Trustees of Independence Charter School - West hereby reviews and accepts the Financial Reports of the Business Controller for October 2022 and hereby incorporates into these minutes by reference the financial statements and the documents presented by the Business Controller to the Board; and  FURTHER RESOLVED, the Board of Trustees of Independence  Charter School - West ratifies disbursements for October 2022 in the amount of $\_\_\_\_\_\_\_, as presented by the Business Controller.  Notes of Discussion / Advance Regulatory and Financial Comment:   |  |  | | --- | --- | | Who | What | |  |  | |

1. Staff and Human Resources

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Motion  Second  Vote:  [ ] pass  [ ] fail | R22120104 Human Resources Changes  RESOLVED, that the Board of Trustees of Independence Charter School - West hereby accepts and approves the human resources changes, modifications, and additions as presented.   |  |  | | --- | --- | |  |  |   Notes of Discussion / Advance Regulatory and Financial Comment:   |  |  | | --- | --- | | Who | What | |  |  | |
| Motion  Second  Vote:  [ ] pass  [ ] fail | R22120105 Holiday Bonus  RESOLVED, that the Board of Trustees of Independence Charter School - West approves a holiday bonus in the amount of $\_\_\_\_ for full time staff and $\_\_\_\_ for part time staff.   |  |  | | --- | --- | |  |  |   Notes of Discussion / Advance Regulatory and Financial Comment:   |  |  | | --- | --- | | Who | What | |  |  | |
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1. Committee Reports
2. Staff Representative
3. Finance
4. Facilities
5. Community Relations
6. Human Resources
7. Parent Relations

Section III: Discussion and Announcements

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Adjournment

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