

Independence Charter School - West
Board of Trustees Meeting
December 2, 2021
6:00 PM
5600 Chester Avenue
Philadelphia, PA 19143

AGENDA

Section I: Call to Order

Opening Colloquy:

This Board of Trustees meeting of Independence Charter School - West is hereby called to Order. The time is _____ PM. My name is Gloria Shabazz. I am the President of the Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of Independence Charter School – West that was properly advertised pursuant to the Pennsylvania Sunshine Act.

At this time, I will ask that Roll Call be taken.

A. Roll Call by David Hussey, Esq.:

Gloria Shabazz –President and Treasurer	("GS")
Pedro Rodriguez	("PR")
Dyana Reid – Vice President and Secretary	("DR")
Tyesha Miley, Esq.	("TM")
Anthony Yoder	("AY")
Ceciley Bradford-Jones	("CBJ")
Nicola Brooks	("NB")
Khaliah Walker	("KW")
Sherri Wallace	("SW")
Jahlee Hatchett, Esq.	("JH")

Board Members Present:

By Invitation: Non-Board Members:
Sean Gallagher — CEO
Dana Twyman-Massaquoi — Principal
Adriana Lopez — Spanish Coordinator
David Hussey, Esq.
Michael Danyo — Santilli & Thomson
William Ramsey — Staff Representative

Board Members Absent: _____

B. Approval of Agenda

Motion | R21120201 Approval of the Agenda
Second | RESOLVED, that the Board of Trustees of Independence Charter School – West hereby approves the **December 2, 2021** Agenda.
Vote:
[] pass
[] fail

C. Approval of Minutes

Motion | R21120202 Approval of the November 4, 2021 Board Minutes
Second | RESOLVED, that the Board of Trustees of Independence Charter School – West hereby approves of the Minutes of the **November 4, 2021** Board of Trustees of Independence Charter School – West meeting.
Vote:
[] pass
[] fail
Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

D. Community Comment

Community Comment Colloquy (General Counsel)
Good Evening, my name is David Hussey. I serve as General Counsel to the Independence Charter School - West Board of Trustees. Will you please state your name for our records?
You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.
This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>

E. Executive Session Disclosure

The Board of Trustees will meet in Executive Session for the following purposes under 65 P.S. § 708:

(x) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

Section II: New Business

A. CEO Report

a. Global Citizenship Curriculum — Presented by Adriana Lopez

B. Finance

Motion | R21120203 Acceptance of the Financial Report of the Business Controller

Second | RESOLVED, that the Board of Trustees of Independence Charter School - West hereby reviews and accepts the Financial Reports of the Business Controller for October 2021 and hereby incorporates into these minutes by reference the financial statements and the documents presented by the Business Controller to the Board; and

Vote: |

[] pass |

[] fail |

FURTHER RESOLVED, the Board of Trustees of Independence Charter School - West ratifies disbursements for October 2021 in the amount of \$_____, as presented by the Business Controller.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

Motion | R21120204 Designation of Fund Balance

Second | RESOLVED, that the Board of Trustees of Independence Charter School West approve a fund balance policy amendment in compliance with the Government Accounting Standards Board (GASB) Statement 54, and therefore, the Board of Trustees hereby authorizes the following appropriations and designations of fund balance in compliance with the policy as follows:

Vote: |

[] pass |

[] fail |

Projected Fund Balance 6/30/21: \$3,972,248

Nonspendable Fund Balance: \$147,644

Designations of fund balance:

Committed to capital improvements: \$3,000,000

Committed to future debt service: \$824,604

Unassigned projected fund balance 6/30/2021: \$0

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

C. Human Resources

Motion R21120205 Human Resources Changes

Second RESOLVED, that the Board of Trustees of Independence Charter School - West approves the human resources changes, as reflected on the attached schedule.

Vote:
 pass
 fail

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

Motion R21120206 Holiday Bonus

Second RESOLVED, that the Board of Trustees of Independence Charter School - West approves a holiday bonus in the amount of \$____ for full time staff and \$____ for part time staff.

Vote:
 pass
 fail

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

D. Governance

Motion R21120207 Removal of Tyesha Miley, Trustee

Second RESOLVED, in accordance with the Bylaws of Independence Charter School – West, the Board of Trustees of Independence Charter School – West hereby removes Tyesha Miley from the Board of Trustees.

Vote:
 pass
 fail

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

E. Committee Reports

1. Staff Representative
2. Finance

