

**Independence Charter School - West**  
**Board of Trustees Meeting**  
**August 30, 2021**  
**6:00 PM**  
**5600 Chester Avenue**  
**Philadelphia, PA 19143**

**AGENDA**

Section I: Call to Order

Opening Colloquy:

This Board of Trustees meeting of Independence Charter School - West is hereby called to Order. The time is \_\_\_\_\_ PM. My name is Gloria Shabazz. I am the President of the Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of Independence Charter School – West that was properly advertised pursuant to the Pennsylvania Sunshine Act.

At this time, I will ask that Roll Call be taken.

A. Roll Call by David Hussey, Esq.:

Gloria Shabazz –Treasurer	("GS")
Pedro Rodriguez	("PR")
Dyana Reid – Secretary	("DR")
Jere Paolini	("JP")
Tyesha Miley, Esq.	("TM")
Anthony Yoder	("AY")
Ceciley Bradford-Jones	("CBJ")
Nicola Brooks	("NB")
Khaliah Walker	("KW")
Sherri Wallace	("SW")

Board Members Present:

By Invitation: Non-Board Members:  
Sean Gallagher — CEO  
Dana Twyman-Massaquoi — Principall  
David Hussey, Esq.  
Michael Danyo — Santilli & Thomson  
William Ramsey — Staff Representative

Board Members Absent: \_\_\_\_\_

B. Approval of Agenda

Motion | R21083001 Approval of the Agenda  
Second | RESOLVED, that the Board of Trustees of Independence Charter School – West hereby approves the **August 30, 2021** Agenda.  
Vote:  
[ ] pass  
[ ] fail

C. Approval of Minutes

Motion | R21083002 Approval of the August 5, 2021 Board Minutes  
Second | RESOLVED, that the Board of Trustees of Independence Charter School – West hereby approves of the Minutes of the **August 5, 2021** Board of Trustees of Independence Charter School – West meeting.  
Vote:  
[ ] pass  
[ ] fail  
Notes of Discussion / Advance Regulatory and Financial Comment:  

Who	What

D. Community Comment

*Community Comment Colloquy (General Counsel)*  
Good Evening, my name is David Hussey. I serve as General Counsel to the Independence Charter School - West Board of Trustees. Will you please state your name for our records?  
You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.  
This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>

E. Executive Session Disclosure

*I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees will meet in Executive Session during this meeting for the following purposes under 65 P.S. § 708:*

(x) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

Section II: New Business

A. CEO Report

B. Finance

Motion | R21083003 Acceptance of the Financial Report of the Business Controller

Second | RESOLVED, that the Board of Trustees of Independence Charter School - West hereby reviews and accepts the Financial Reports of the Business Controller for July 2021 and hereby incorporates into these minutes by reference the financial statements and the documents presented by the Business Controller to the Board; and

Vote: |

[ ] pass |

[ ] fail |

FURTHER RESOLVED, the Board of Trustees of Independence Charter School - West ratifies disbursements for July 2021 in the amount of \$ \_\_\_\_\_, as presented by the Business Controller.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

C. Emergency Instructional Plan Template

Motion | R21080504 2021-22 Emergency Instructional Plan Template

Second | RESOLVED, that the Board of Trustees of Independence Charter School - West hereby approves the 2021-22 Emergency Instructional Plan Template, as presented.

Vote: |

[ ] pass |

[ ] fail |

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

D. Human Resources

Motion | R21083005 2021-22 Staffing

Second | RESOLVED, that the Board of Trustees of Independence Charter School - West approves the rehiring of returning staff members, new hires, and staff

Vote:  
 pass  
 fail

salaries, as reflected on the attached schedule; and

FURTHER RESOLVED, that the Board of Trustees of Independence Charter School - West approves termination of employment of non-returning staff members, as reflected on the attached schedule.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

#### E. Contracts

Motion

R21083006 Contracts

Second

RESOLVED, the contracts and professional services described below are hereby approved for the 2021-22 school year, as presented;

Vote:  
 pass  
 fail

FURTHER RESOLVED, the CEO is authorized and directed to negotiate contracts for the professional services described below, in consultation with the Business Controller, Legal Counsel, and Finance Committee; and

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Services
Delta-T Group, Inc.	Teacher Aide and Substitute Teacher Services
Charter School Services, LLC	Substitute Teacher Services

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

#### F. Committee Reports

1. Staff Representative
2. Finance
3. Facilities
4. Community Relations
5. Human Resources
6. Parent Relations

#### G. Executive Session

#### H. Business Services

Motion

R21080507 Amendment of Business Services Contract

Second

RESOLVED, that the Board of Trustees of Independence Charter School - West hereby approves amendment of the Consulting Agreement by and Between Independence Charter School West and Santilli & Thomson LLC, as presented.

Vote:

pass

fail

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

Section III: Discussion and Announcements

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Adjournment

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Notes:

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