

**Independence Charter School - West**  
**Board of Trustees - Special Meeting**

**June 16, 2016**

**6:00 PM**

**1600 Lombard Street**  
**Philadelphia, PA 19146**

**MINUTES**

Section I: Call to Order

Opening Colloquy:

This Board of Trustees meeting of Independence Charter School - West is hereby called to Order. The time is 6:06 PM. My name is Gloria Shabazz. I am the President of the Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of Independence Charter School – West that was properly advertised pursuant to the Pennsylvania Sunshine Act.

At this time, I will ask that Roll Call be taken.

A. Roll Call by David Hussey, Esq.:

Gloria Shabazz – President	("GS")
Pedro Rodriguez - Secretary/Treasurer	("PR")
Pam Prell - Vice President	("PP")
Rachel Keene, Esq.	("RK")
Dyana Reid	("DR")
Jere Paolini	("JP")
Tyesha Miley, Esq.	("TM")
Tarae Terry	("TT")

Board Members Present:

Gloria Shabazz  
Pam Prell  
Dyana Reid  
Jere Paolini  
Tyesha Miley, Esq.  
Tarae Terry

By Invitation: Non-Board Members:

David Hussey, Esq.  
Michael Danyo  
Julio Nuñez  
Rona Buchalter

Board Members Absent:  
Pedro Rodriguez  
Rachel Keene, Esq.

B. Approval of Agenda

Motion  
PP  
Second  
TM  
Vote:  
 pass  
 fail

R16061601 Approval of the Agenda

RESOLVED, that the Board of Trustees of Independence Charter School – West hereby approves the **June 16, 2016** Agenda.

C. Community Comment

Section II: Resolutions

Motion  
PP  
Second  
TM  
Vote:  
 pass  
 fail

R16061602 Human Resources

RESOLVED, that the Board of Trustees of Independence Charter School - West hereby accepts the human resources changes, modifications and additions as presented.

<u>New Hires</u>	<u>Position</u>	<u>Start Date</u>
Kathryn Thompson	Instructional Coach	8/10/16
Jonathan Dinkins	Math Specialist/ Coach	8/10/16
Danielle Pramick	Classroom Teacher (1st Grade)	8/10/16
Natalie Montella	Immersion Teacher (1st Grade)	8/10/16
Lauren Jaffe-Ongley	Classroom Teacher (3rd Grade)	8/10/16
Kelly Johnson	Special Education Teacher	8/10/16

Jonathan Delgado FLES/ Classroom Assistant 8/10/16

Parrish Polen NTA 8/10/16

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
R. Buchalter; J. Nuñez	Reported upon the background and qualifications of each proposed hire
J. Paolini; R. Buchalter	Discussed the staffing of special education teachers and the school's special education model
R. Buchalter	Reported that additional candidates will be interviewed during the upcoming Saturday and encouraged Board members to participate in candidate interviews

Motion  
TT  
Second  
JP  
Vote:  
 pass  
 fail

R16060217 Annual Notice of Special Education Services Child Find

RESOLVED, that the Board of Trustees of Independence Charter School - West hereby approves the Annual Notice of Special Education Services Child Find as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
G. Shabazz	Discussed revisions to the previous draft of the notice and reported that the proposed document had been reviewed by the special education coordinator and legal counsel

Motion  
JP  
Second  
PP  
Vote:  
 pass  
 fail

R16060219 Board Meeting Calendar

RESOLVED, that the Board of Trustees of Independence Charter School - West hereby approves the Board meeting calendar for the 2016-2017 fiscal year as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
G. Shabazz	Reported that Board meeting dates were discussed among Board members prior to the meeting and that special meetings may be scheduled on an as-needed basis

Motion  
DR  
Second  
JP  
Vote:  
 pass

R16061603 Fiscal Control Policies

RESOLVED, that the Board of Trustees of Independence Charter School - West hereby approves the Independence Charter School - West fiscal

[ ] fail

control policies as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
G. Shabazz M. Danyo	Discussed the policies, including the purpose of the policies and the requirement that any expenditure over \$10,000 require Board approval

Section IV: Discussion and Announcements

A. Board Training

Board training is scheduled for July 22 at 5:00 - 8:00 pm at Independence Charter School.

B. Zoning Update

G. Shabazz announced that a zoning hearing had been held on June 8 and that representatives of Independence Charter School - West attended a community meeting on June 13 to seek zoning approval. The school is awaiting approval letters from Councilwoman Blackwell and the local community group.

J. Nuñez reported that the school's recent community engagement meeting generated excitement among the community. Incoming families and community members have been able to see the progress of the building and the development of the school.

G. Shabazz reported that the school's charter agreement has been signed by the School District.

The Board discussed scheduling a special meeting in two weeks in order to vote upon additional proposed hires.

J. Nuñez reported that he has spoken with representatives of the Vetri Foundation regarding a potential partnership for the upcoming school year to promote healthy eating habits. The Board discussed its role in approving grants and partnerships.

T. Scheid entered the meeting and provided a building update, reporting that the gym has been improved, work on the HVAC system is in progress, ceilings have been updated, and painting will be complete within one week. T. Scheid additionally reported that office furniture has been delivered to the school and that additional staff and student furniture will be delivered soon.

**ADJOURNMENT @ 6:46 PM**

MOTION

PP

SECOND

JP

VOTE:

PASS

FAIL